

Club Night Risk Assessment

Organisation Name:	Gryphon Badminton Club	Date:		Sep '22				
Venue name and address:	Gryphon Sports Centre	Location:		Main Sports Hall				
		Person responsible for H&S:		Ian Day				
Potential Hazard(s)	People Exposed (✓)			Evaluation of Risk (✓)			Control Measures (prior to session)	Control Measures (during session)
	Participants	Visitors	Public	Low	Medium	High		
Court Equipment	✓	✗	✗	✗	✓	✗	<p>Ensure that equipment has been placed correctly prior to play and playing area is clear of obstructions.</p> <p>Ensure equipment being used is in good condition and suitable for use.</p>	Visual checks, maintain tidy area.
Slips, trips and falls	✓	✗	✗	✗	✓	✗	<p>Playing areas to be checked for moisture before first use.</p> <p>Players are only allowed on court with the correct foot-ware.</p>	<p>Playing area to be monitored for hazards before each game. Spent shuttles to be placed in a suitable receptacle sited between courts.</p> <p>Ensure that the dividing curtain is fully in place and is suitable and sufficient when the main hall is being shared.</p>

Egress and access	✓	x	x	✓	x	x	Ensure that entrance and exit doors including alternative means of escape are fully operational prior to first use each evening.	Visually check throughout utilisation of sports hall.	
Extreme Temperature	✓	x	x	x	✓	x	Ensure that all participants have sufficient drinks/fluid available before commencing play	Provide regular breaks in play to allow participants to cool down between games	
Novice Players	✓	x	x	✓	x	x	Provide basic coaching and guidance before setting to play with more experienced players.	Ensure that the novice player is matched with only experienced players until competency can be established.	
Location of:							Describe the emergency evacuation procedures for the venue:		
telephone:	At Reception Desk						Vacate the building using the nearest exit and muster in the car park		
first-aid kit:	Held at Reception Desk								
first-aider:	Available from Reception Desk								
accident book:	Held at Reception Desk								
Protection of Children and Adults at risk									
Does the venue have good practice guidelines for the protection of children and adults at risk?							Yes		
Who would you refer to for the protection of children and adults at risk within the organisation?							Specific club statement		